

**NATIONAL PARK SERVICE
NATIONAL COUNCIL FOR PRESERVATION EDUCATION
Application for Internships
Summer 2017**

Under a Cooperative Agreement between the National Council for Preservation Education (NCPE) and the National Park Service, internships are being offered for highly qualified undergraduate seniors and graduate students pursuing a degree in historic preservation or a closely allied field, such as anthropology, archeology, architectural history, architecture, ethnography, history, landscape architecture, museum studies, and planning. Very recent graduates are also eligible. NCPE is a national, non-profit organization representing over fifty institutions regularly involved in historic preservation education at the undergraduate and graduate levels. Interns will be under the direction of one of many professionals in the NPS and partnering agencies in various locations.

A clear understanding of your background, volunteer and work experience, and interest areas will aid us in considering your application. NCPE does not discriminate in making awards on the basis of age, race, color, religion, sex, national origin, or physical or mental handicap.

Instructions for submitting application materials are at the end of this application. A complete list of available positions can be found at the NCPE PreserveNet web site at www.preservenet.cornell.edu/employ/ncpe.php and at the NPS Internship Program site at www.nps.gov/tps/education/internships.htm.

Please Type or Print Clearly.

Application date: _____; Internships applied for (please list no more than six positions, by number, in order of interest): _____ " "

Name: [Mr.] [Ms.] _____

University attending _____

Undergrad _____ "Grad" _____ "Major: _____

Your address at school: _____

_____ Your telephone number at school: _____

Hours you can be reached at this number: _____

Your permanent address: _____

Email (please print numbers and letters **clearly**): _____

In case of emergency, notify: _____

Telephone number: _____

Do you have any medical or physical limitations that prevent you from performing certain kinds of work? If yes, please describe these limitations:

The earliest date you are available to begin the internship: _____

The last date you are available to work: _____

How did you find out about these internships? Please specify web sites or physical posting locations, if possible _____

How would you prefer to learn about these positions _____

Experience: In which of the following areas do you have volunteer, academic or work experience?

- ___ Administration (___ historical agency, ___ government agency)
- ___ Anthropology (___ cultural anthropology, ___ ethnography; other, specify _____)
- ___ Archeology (___ field experience, ___ laboratory experience)
- ___ Architectural history (___ primary research, ___ courses; other, please specify _____)
- ___ Architecture (___ drafting, ___ landscape design, ___ measured drawing, ___ rendering)
- ___ Art (___ fine arts, ___ graphic design; ___ art history; other, please specify _____)
- ___ Audio-visual (___ film/videotape, ___ photography)
- ___ Building trades (___ carpentry, ___ masonry, ___ sheet metal, ___ painting)
- ___ Business administration (___ sales & service, ___ marketing, ___ inventory control)
- ___ Communication (___ public speaking, ___ conference planning, ___ radio/television)
- ___ Computers (___ databases, ___ Internet/HTML; other, please specify software _____)
- ___ Conservation (___ ceramics, ___ furniture, ___ painting, ___ paper, ___ textiles)
- ___ Curatorial/Museum (___ documentation (accessioning/cataloguing), ___ collections care/preventive conservation, ___ exhibit development)
- ___ Education (___ teaching, ___ curriculum development, ___ adult program)
- ___ Engineering (___ documentation of historic engineering sites, ___ industrial archeology)
- ___ Horticulture (___ garden maintenance, ___ historic landscape planning)
- ___ Interior design (___ restoration, ___ space planning)
- ___ Interpretation (___ exhibits, ___ public speaking, ___ special visitor services)
- ___ Journalism (___ design, ___ editing, ___ publication production, ___ writing)
- ___ Landscape architecture (___ design, ___ restoration; other, please specify: _____)
- ___ Law (must be a law student) (___ first year, ___ second year, ___ third year)
- ___ Library Science (___ archival experience, ___ cataloguing, ___ classification)
- ___ Maritime (___ building skills, ___ maritime history, ___ marine archeology, ___ naval arch.)
- ___ Oral History (___ interviewing, ___ transcribing)
- ___ Planning & public policy (___ survey/inventory, ___ land use/zoning, ___ public commission)
- ___ Real estate (___ market analysis, ___ finance, ___ management)
- ___ Other preservation related work of any kind: _____

List in chronological order your work experience, beginning with the most recent paid or volunteer work.

1. Dates: _____; Employer's name: _____

Address: _____

Immediate supervisor's name: _____

Telephone number: _____; Salary: _____

Job description: _____

2. Dates: _____; Employer's name: _____

Address: _____

Immediate supervisor's name: _____

Telephone number: _____; Salary: _____

Job description: _____

3. Dates: _____; Employer's name: _____

Address: _____

Immediate supervisor's name: _____

Telephone number: _____; Salary: _____

Job description: _____

Educational background:

High School: _____

Date of graduation: _____

[For Graduate Students:] Undergraduate College or University: _____

[For Graduate Students:] Undergraduate Major: _____

Date of graduation: _____

Please enclose a transcript of your current, undergraduate/graduate course work with each copy submitted of your application. Official transcripts are preferred but unofficial copies will be accepted.

Indicate here the name and telephone number of your advisor, or a faculty member who is familiar with your work and who is willing to act as a reference.

Name: _____

Telephone number: _____

In the space remaining, write a short essay indicating why you are applying for a National Council/National Park Service internship, which position you are most interested in, and how this position will further your preservation studies and career goals.

I authorize the investigation of all statements on this application and I understand that any misrepresentation or omission of facts called for is sufficient grounds for dismissal.

Date: _____; Signature: _____
[Your name typed above constitutes your electronic signature.]

To submit your application, please scan your materials electronically and email them as a **single** Adobe Acrobat (.pdf) file containing both signed application and transcripts to Cari Goetcheus at the University of Georgia (email: cgoetch@uga.edu). **Please adhere to the single .pdf format requirement;** processing of your application will be delayed if materials are not received in this form. Name the file with your name in this format: Lastname_Firstname_NCPE_Sum2017. Due to the large number of applications received, please strive to keep files under 3 MB; any files over 3 MB should be submitted in a compressed file format to make transmittal easier.

Application deadline: **March 13, 2017.**

Please direct any questions (NOT APPLICATIONS) to waso_cr-intern@nps.gov.